

Skills

The skills we look for as employers in the workplace are people that can get on in a team, so they can communicate.

Learning to work under pressure.

Whether that's numeracy, literacy, problem-solving.

Extracurricular stuff as well, the things you do outside of school.

Those things are as important as your exams and what you study.

What skills do you already have?

Think of what skills you've gained in the past and different experiences from other part-time jobs and hobbies.

You can get a skill of dealing with clients from working in a shop so you know how to deal with customers.

Skills from life

Are you involved in any sports or clubs, and then think about what skills those require and list those on there.

It's about doing those out of school activities or joining a team, gaining those skills, which you probably won't realise that you're gaining.

Skills employers look for

Team working, communication skills.

Initiative, dealing with others, recognising individual's needs.

Important things to remember

There are lots of different skills that people practice everyday without realising it.

So it's just important to sit down and think 'what did I do today?' 'And what skills did I practice?'

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