**Firstname Lastname**

**[Optional] 1 Example Street, example town, county, postcode**  
**example@email.com**   
**Telephone numbers**

**[Optional] Social media profiles**

## Personal Profile

This is where you would tell the employer about your experience, skills and strengths, as well as your career goals in teaching. Use words from the job description here to show the employer how suitable you are for the role.

## Work Experience

Start with the most recent role and work backwards.

Include brief details of your role and responsibilities and which skills the role helped you develop. Focus on the teaching skills you used and try and match to the job description where you can. Include voluntary work, clubs and activities where teaching or training is part of your role.

**Job title, company/institution name and location, date started – date finished (or to present)**

Include details of your role and responsibilities. Refer to the teaching-related skills you developed in the role. Make sure you include tasks that match the job you are applying for where possible.

**Job title, company/institution name and location, date started – date finished (or to present)**

Include details of your role and responsibilities. Refer to the teaching-related skills you developed in the role. Make sure you include tasks that match the job you are applying for where possible.

**Job title, company/institution name and location, date started – date finished (or to present)**

Include details of your role and responsibilities. Refer to the teaching-related skills you developed in the role. Make sure you include tasks that match the job you are applying for where possible.

## Education/Qualifications

Start with the most recent and / or highest level of qualification.

**Institution/Body, years attended (from – to)**

* Qualification (BSC, BA, GCSE, A level) Course Title/subject
* Modules included (for HE courses only) module description, module description and module description
* Awarding body (if applicable), year achieved

**Institution/Body, years attended (from – to)**

* Qualification (BSC, BA, GCSE, A level) Course Title/subject
* Modules included (for HE courses only) module description, module description and module description
* Awarding body (if applicable), year achieved

## Achievements and Interests

List other educational achievements or interests where they strengthen your CV because they relate to teaching, such as sports coaching, music etc.

### Area of Interest

* First point about your area of interest
* Next point

### Area of Interest

* First point about your area of interest
* Next point

## References

* Name – school/institution, telephone, email
* Name – school/institution, telephone, email